



SYMBIOSIS INTERNATIONAL UNIVERSITY

(Established under Section 3 of the UGC Act 1956 vide notification No. F.9-12/2001-U.3 of the Government of India)

Re-accredited by NAAC with 'A' Grade

13th CONVOCATION CEREMONY – SATURDAY, OCTOBER 1, 2016

Thank you for registration for 13th Convocation to be held on Saturday, October 1, 2016 at 11.30 am at Symbiosis International University campus, Lavale, Pune. On behalf of the University I extend warm invitation to attend the Convocation.

We are honoured to have Shri. Prakash Javadekar, Hon'ble Minister of Human Resource Development, Government of India as the Chief guest for the Convocation.

Shri. Girish Bapat, Minister of Food, Civil Supplies and Consumer Protection, Government of Maharashtra & Shri. Anil Shirole, Member of Parliament, Lok Sabha will be the Guest of Honours.

Hon'ble Chancellor of the Symbiosis International University Dr. S. B. Mujumdar will confer the degrees and diplomas to eligible students.

Please go through the following instructions :

A. Transport : Reach University Campus before 10.30 am

You may avail the transport facility instead of bringing your own vehicle to avoid parking problems at the Lavale campus. If you bring your vehicle please park it at the Symbiosis Institute of Technology (SIT) (Foothills), Lavale and take a campus shuttle service to reach University campus. Conveyance is arranged from SIMS Kirkee campus to University campus, Lavale. Please make yourself available at the right time to avail the service.

Transport timings from SIMS, Kirkee : 07.45 am to 9.00 am

Shuttle service from Lavale Hill Base to Lavale Hill Top is available from 8.00 am to 10.30 am.

- **Bus Timings for departure : 2.00 pm to 3.30 pm**

B. Dress Code for Students : Formal dress to be worn at the time of convocation

- Gentlemen - Trouser, Shirt and Tie
- Ladies – Saree/Salwar Kameez/Trouser and Shirt (**Short dress strictly not permitted**)

Convocation Gowns will not be issued to students not following the dress code. Such students will not be permitted in pandal. They will be seated in the auditorium.

C. At University Campus

- Immediately after reaching University Campus at Lavale, Please proceed towards the Academic Block - collect your gowns and lunch coupons from the class rooms allotted for the purpose.
- **Reach the convocation pandal after putting the gown before 11.00 am.**
- The seating arrangement in the pandal will be on first come basis. Once the capacity of pandal is full all remaining candidates will be accommodated in the auditorium. Parents, other than parents of Gold medalists, Ph.D. awardees and international students are requested to be seated in the auditorium . We solicit your cooperation.
- All gold medal awardees are to report to Mrs. Mamata Ghate, Section Officer at Symbiosis Centre for Research & Innovation (SCRI) reception for the official photograph with the Chief Guest & further instructions.
- All Ph D scholars are to report to Dr. Urvashi Rathod, Head SCRI for the official photograph with the Chief Guest & further instructions.

D. Conduct during Convocation ceremony

- When procession enters the pandal please rise & be seated after the Chief Guest takes seat on the dais.
- Please rise at the time of conferment of the Degrees, Diplomas and after conferment please be seated silently.
- Please rise for National Anthem
- Leave the pandal only after the departure of the Chief Guest.

E. After Convocation ceremony

- After convocation, collect your certificates after depositing the gowns at the respective classrooms between **1.30 pm to 2.30 pm.**
- Following stalls are available in the academic block -
 - # Visit Symbiosis SOUVENIR Stall to purchase items on payment.
 - # All the candidates can collect the packed lunch from the Food stalls against the coupons issued while collecting the gowns.

(Above mentioned timings are subject to change)

Room allotment for distribution of Convocation Gowns & Certificates

Note: 1) Time for collecting the Gowns: 09.30 am to 10.30 am

2) Time for returning the Gowns & collecting certificate (at the same venue): 1.30 pm to 2.30 pm

| Sr. No. | Institute | Venue for collecting and returning the Convocation Gown & Collecting Degree/ Diploma |
|---------|------------------|--|
| 1. | SLS – PUNE | Convention Hall (Ground Floor) – SITM |
| 2. | SLS – NOIDA | Room No. 3 (Ground Floor) – SIMC |
| 3. | SIBM – PUNE | Room No. X – 101 & 102 Level (Ground Floor) – SIBM |
| 4. | SIIB | Room No. X – 201 (1 st Floor) – SIBM |
| 5. | SCMHRD | Room No. Z – 101 & Z - 102 (1 st Floor) – SIBM |
| 6. | SIMS | Assembly Hall – 2 (1 st Floor) – SIBM |
| 7. | SITM | Students Committee Room (1 st Floor) – SITM |
| 8. | SCMS – PUNE | Assembly Hall – I (1 st Floor) – SSBF |
| 9. | SIOM – NASHIK | Room No. Y – 106 (Ground Floor) – SIBM |
| 10. | SIBM – BENGALURU | Room No. Z – 002 (Basement) – SSBF |
| 11. | SSBF | Room No. Z - 001 (Basement) – SSBF |
| 12. | SCMS – NOIDA | Room No. 5 - (1 st Floor) – SIMC |
| 13. | SIBM – HYDERABAD | Room No. 8 (Ground Floor) – SIMC |
| 14. | SICSR | Room No. 2 (Ground Floor) – SIMC |
| 15. | SCIT | Room No. Y – 205 (1 st Floor) - SIBM |
| 16. | SIHS | Room No. X –103 (Ground Floor) – SIBM |
| 17. | SCON | Room No. Z – 103 (1 st Floor) – SIBM |
| 18. | SSBS | Room No. 4 (1 st Floor) – SITM |
| 19. | SIMC – PUNE | Room No. 4 (1 st Floor) – SIMC |
| 20. | SID | Room No. 6 –A & Room No. 6-B (1 st Floor) – SIMC |
| 21. | SSMC – BENGALURU | Room No. – 2 (1 st Floor) – SITM |
| 22. | SCMC | Room No. 3 (1 st Floor) – SITM |
| 23. | SSP | SSP Office |
| 24. | SSE | Room No. 1 (1 st Floor) – SITM |
| 25. | SSLA | Room No. 7 (Ground Floor) – SIMC |
| 26. | STLRC | STLRC Office (1 st Floor) – SCRI |
| 27. | SIT | Room No. X – 202 & X – 203 (1 st Floor) – SIBM |
| 28. | SIG | Room No. Y – 107 (Ground Floor) – SIBM |
| 29. | SCRI | Room No. Y – 206 (1 st Floor) – SIBM |